

BILL OF MATERIALS

Material Requisition Number **RN22001**
Job Number to be Charged **JN2210**
Job Description **Table (Mr Jones)**

Item Code	Description	Quantity	Unit Cost	Total Cost	How Used
	Oak - 1800 x 200 x 40	3	R 800,00	R 2 400,00	Table Top
	Z-Clips	12	R 2,50	R 30,00	Attach top to frame
	etc.				
TOTAL:				<u>R 2 430,00</u>	

Authorised Signature: _____

- NOTES:**
- Use "*Materials Requisition Form*" when drawn from storeroom
 - Delivery costs
 - Hours of time to pick up materials
 - Packaging material (to send product to customer)
 - Contingency % (mistakes)?